



# VENDOR REGISTRATION FORM

2020 ELLINWOOD 47<sup>TH</sup> ANNUAL AFTER HARVEST FESTIVAL

Return no later than May 31st, 2020

Business/Organization

Contact Person

Address

City, State, Zip Code

Email

Work Phone

Mobile

Website

Facebook

## VENDOR INFORMATION AND RULES

All vendors will be placed in the designated vendor area within Ellinwood City Park, in the City Pool parking lot and the grassy area to the south of the pool. All vendors will be assigned a location and are required to set up in that location. Vendors will be given 1 vendor parking pass, and may park in the area west of the Pool.

Tables and chairs for event attendees will be provided in the vendor area, creating a "food court". Shared trash receptacles will be provided, but must be emptied by vendors. Vendors are required to bring everything they need for their booth - tent, tables, chairs, etc. There is the possibility of duplicate vendor merchandise.

No alcoholic beverages may be sold at any time. No refunds or rain checks due to inclement weather or no-shows. No sharing or "subletting" of vendor space.

Vendors may set up for Friday, Saturday lunch-time, Saturday evening, or for any combination of all three. Costs include booth space, electricity, and advertising and are based on the number of attendees expected. Discounted rates are available, but only for local non-profit organizations using AHF as a fundraiser; call for more information.

**Please attach a menu or a list of all your food item(s) in detail. Items not listed will not be allowed to be sold without permission. Also attach a copy of your general liability insurance.**

Priorities for space will be reviewed based on Chamber membership, number of days attending, date of receipt of fully executed application, and type of product/item. We will accept vendors until the spaces are full, or the deadline, whichever comes first.

*By signing below, I agree to abide by the rules stated. I further understand that the Ellinwood Chamber of Commerce and all of their representatives are not responsible or liable for any damages, including but not limited to, loss suffered before, during, or after the event as a result of the display of my work, equipment, or material. If the above and agreed upon guidelines are not upheld, my booth will be closed immediately and no refunds will be given.*

Print Name

Signature

Date

### FOR CHAMBER USE ONLY

Received \_\_\_\_\_

Approved \_\_\_\_\_

Notified \_\_\_\_\_

Booth Space \_\_\_\_\_

# 2020 ELLINWOOD AFTER HARVEST FESTIVAL

## MAIN EVENTS IN ELLINWOOD CITY PARK

<b>Friday, July 17</b>		<b>\$75</b>
5pm-Midnight	Outdoor Beer Garden, Live Music	
7pm-11pm	Wristband Night at the Carnival	
<b>Saturday, July 18</b>		<b>Lunch Only \$75 or All Day \$125</b>
11am-3pm	After Parade Kids Activities, Pedal Tractor Pull, Duck Run	
2:30pm-Midnight	Outdoor Beer Garden	
5pm-8pm	Carnival	
7pm-11pm	Live Concert	

### PLEASE LET US KNOW WHAT YOU NEED:

<b>Booth Size</b>	<input type="checkbox"/> 12' x 12' (only for tent/tables, no trucks or trailers) <input type="checkbox"/> Truck or Trailer – space needed: _____	
<b>Electricity</b>	<input type="checkbox"/> Yes (you must provide all cords) <input type="checkbox"/> No	
<b>Days/Times</b>	<input type="checkbox"/> Friday <input type="checkbox"/> Saturday Lunch (out at 3pm) <input type="checkbox"/> Saturday All Day	Qty _____ x \$75 = _____ Qty _____ x \$75 = _____ Qty _____ x \$125 = _____
<b>TOTAL VENDOR FEE =</b>		_____

Other Information or Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you have any questions or concerns, please call 620-566-7353 or email [info@ellinwoodchamber.com](mailto:info@ellinwoodchamber.com)

**Return this form no later than May 31st, 2020 to:**

Ellinwood Chamber of Commerce  
 P.O. Box 482  
 Ellinwood, KS 67526

Payments may be made out to Ellinwood Chamber of Commerce.